

**Jesse M. Smith Memorial Library**  
**E-Reader Borrowing Policy and Agreement**  
*Approved 2/8/2018*

The Jesse M. Smith Memorial Library makes eReaders available for public use. The purpose of this policy is to outline the guidelines and conditions that must be agreed upon in order to borrow a device.

**Borrowing Terms and Conditions**

- Borrowers must present a valid Photo ID, and have an Ocean State library card with outstanding fees not exceeding \$5.00.
- Borrowers must read, sign, and agree with the terms and conditions of this policy the first time they borrow a device.
- Borrowers may not check out more than one (1) of the devices available.
- Altering or removing the software available on the device is prohibited.
- The patron is responsible for ensuring that all of the components and accessories included with the device are returned and are in working condition.

**Loan Details**

- Devices can be borrowed for a maximum of 21 days and may not be renewed.
- Devices cannot be placed on hold or sent to another library.
- Devices must be returned to the Circulation Desk at the Jesse M. Smith Memorial Library.  
**DO NOT return the device to another library or leave in the bookdrop.**

**Fines and Liability**

- Late fees for devices are accrued at the rate of \$5.00 per day (Maximum \$30.00).
- Replacement fees for lost or damaged materials is as follows:

<b>eReader</b>	<b>\$120.00</b>
<b>Charging Cord</b>	<b>\$20.00</b>
<b>Carrying Pouch</b>	<b>\$20.00</b>

**Agreement**

I agree to abide by the E-Reader policies and guidelines of the Jesse M. Smith Memorial Library and hold responsible for the care and appropriate usage of the device.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent or Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_